

Victorian Integrated Cancer Services 3rd VICS Conference 2017

11 – 12 May 2017, Melbourne

Sponsorship & Exhibition Prospectus

About the Conference

The 3rd VICS Conference will be held at the Melbourne Convention and Exhibition Centre from 11-12 May 2017 and provide an opportunity for health services, clinicians, researchers and consumers to learn about current and emerging work being undertaken in the cancer sector and build connections across the cancer community. The conference has grown from 270 delegates in 2013 to 305 delegates in 2015, and the organising committee is looking to increase attendees again in 2017.

About the Delegates

Delegates comprise those with an interest in oncology; including radiation therapists, oncology specialists, nurses, general practitioners, health care administrators, Government officials, Non-Government organisations, patient support services, allied health professionals and consumers. Past conferences have attracted delegates from across Australia (95%) and overseas.

Scientific Program

The overarching theme for the Conference is **Optimal Care in Cancer** and encompasses the following themes:

- Are patients always getting the best treatment options?
- From home to hospital and back: partnerships in primary care, supportive care and survivorship
- Using research and data to improve services
- Listening to patients to influence better care
- Optimal practice in cancer palliative care.

The current program can be found here: <http://vics2017.org/> with the following Keynote speakers confirmed:

- Dr Geoff Porter | Canada
Professor in the Departments of Surgery and Community Health and Epidemiology at Dalhousie University in Halifax
- Professor Eva Grunfeld | Canada
Professor at the University of Toronto
- Associate Professor Michael Hofman | Australia
Nuclear Medicine Physician at the Centre for Molecular Imaging, Cancer Imaging at the Peter MacCallum Cancer Centre in Melbourne
- Associate Professor Brian Le | Australia
Director of Palliative Care at the Victorian Comprehensive Cancer Centre, Peter MacCallum Cancer Centre and The Royal Melbourne Hospital

Important Dates

- Call for Abstracts: 27 October 2016
- Registration Opening: 10 November 2016
- Call for Abstract Deadline: 10 February 2017
- Early Bird Registration Deadline: 30 March 2017

Sponsorship Packages

Exhibition at A\$800

- 1x Trestle Table including Message Board
- 1x Exhibitor Pass
- Acknowledgement as a Conference Sponsor on website, program book and onsite signage.

Upgrades

- Speaker Sponsorship (Exclusive) - A\$POA
- Network Event (Exclusive) at A\$550
- Lunch Break (Exclusive) at A\$450
- Additional Exhibitor at A\$350 per pass
- Arrival, Morning or Afternoon Tea and Coffee Break (Exclusive) at A\$350
- Half page advertisement in program book at A\$350 per advertisement
- Satchel Sponsorship (satchels provided by sponsor) at A\$350
- Award Sponsorship at A\$300 per award (4 in total).



Victorian Integrated Cancer Services

Sponsorship & Exhibitions Account Manager
Victorian Integrated Cancer Services Conference
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A. SPONSORSHIP PACKAGE(S) REQUESTED

COST A\$

- | | | |
|----|-------|-------|
| 1. | | |
| 2. | | |

B. EXHIBITION TRESTLE TABLE REQUESTED

Trestle Table

A\$800.00 (incl. GST)

TOTAL A\$:

Please indicate companies you do not wish to be placed near:

| | |
|---|-----|
| AMOUNT PAYABLE A & B | A\$ |
| 50% deposit payable 30 days from date of invoice (Full Payment/Balance due: 10 February 2017 (incl. GST)) | A\$ |

Organisation name (for marketing purposes):

Organisation name (for invoicing purposes):

Address:

City:

Postcode:

State:

Country:

Main Sponsor / Exhibitor contact: Mr / Mrs / Ms / Other:

Name:

Position:

Tel:

Fax:

Email:

Website:

Yes I have read and agree to the booking terms and conditions on the following page.

Authorised by: _____

Date: _____

Signature: _____

Please note that your booking will not be processed unless all sections above are completed.



Victorian Integrated Cancer Services

PAYMENT DETAILS (please tick)

- We wish to pay via company cheque. Note all cheques must be made payable to: Arinex Pty Ltd on behalf of Victorian Integrated Cancer Services Conference and should be forwarded to the Conference Managers at the above address.
- We wish to pay via EFT. Bank details will be provided by the Conference Managers with your tax invoice.
- We wish to pay via credit card. (Please note – a separate booking form will be provided for you to include our credit card information)

Please note, for all bookings up to \$5,000 and paid via credit card, the full amount will be charged.

SEE OVER FOR TERMS AND CONDITIONS ►



Victorian Integrated Cancer Services

SPONSORSHIP BOOKING TERMS & CONDITIONS

1. Where appropriate, Goods & Services Tax (GST) is applicable to all goods and services offered by the Conference Managers and all prices in this document are inclusive of the GST. GST is calculated at the date of publication of this document. The Conference Managers reserve the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.
2. Sponsorship will be allocated only on receipt of a signed Booking Form and Booking Terms & Conditions. A letter of confirmation will be provided to confirm the booking, together with a tax invoice for the required 50% deposit. The deposit is payable 30 days from the date of the tax invoice. The balance is due and payable by **10 February 2017**. Applications received after **10 February 2017** must include full payment.
3. All monies are payable in Australian dollars. Cheques should be made payable to Arinex Pty Ltd for and on behalf of the Victorian Integrated Cancer Services Conference and must be drawn on an Australian bank.
4. All monies due and payable must be received (and cheques cleared) by the Conference Managers prior to the event. No organisation will not be listed as a sponsor in any official conference material until full payment and a booking form have been received by the Conference Managers.
5. **CANCELLATION POLICY:** In the event of cancellation, a service fee of 50% of total fees applies for cancellations prior to **11 November 2016**. No refunds will be made for cancellations after this date and full payment will be required. Should a cancellation be made prior to payment being made, the appropriate cancellation fee will be applicable and the Conference Managers will issue an invoice which will be payable within seven (7) days. After Sponsorship has been confirmed and accepted, a reduction in Sponsorship is considered a cancellation and will be governed by the above cancellation policy.
6. No sponsor shall assign, sublet or apportion the whole or any part of their sponsorship package except upon prior written consent of the Conference Managers.
7. Sponsorship monies will facilitate towards the successful planning and promotion of the conference in addition to subsidising the cost of management, communication, invited speakers, program and publications. Sponsorship monies are not expended on any entertainment incurred which is incidental to the activities of the conference.
8. Sponsorship entitlements including organisation logo on the conference website and other marketing material will be delivered only after receipt of the required deposit or full payment.
9. Privacy Statement – YES I consent to my details being shared with suppliers and contractors of the event to assist with my participation, being included in participant lists and for the information distribution in respect to other relevant events organised by Arinex Pty Ltd. [] NO, I do not consent.

EXHIBITION BOOKING TERMS & CONDITIONS

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2. Exhibition display tables will be allocated only on receipt of signed Booking Form and Booking Terms & Conditions. A letter of confirmation will be provided to confirm the booking, together with a tax invoice for the required 50% deposit. The deposit is payable 30 days from the date of the tax invoice. The balance is due and payable by **10 February 2017**. Applications received after **10 February 2017**, must include full payment.
3. **All monies are payable in Australian dollars.** Cheques should be made payable to Arinex Pty Ltd on behalf for and on behalf of Victorian Integrated Cancer Services Conference and must be drawn on an Australian bank.
4. All monies due and payable must be received (and cheques cleared) by the conference Managers prior to the event. No exhibitor will be allowed to begin move-in operations or be listed as an exhibitor in the on-site publications until full payment and a booking form have been received by the conference Managers.
5. Public Liability insurance to a minimum of A\$10 million must be taken out by each exhibitor at their own expense. A copy of the organisation's public and product liability certificate must be submitted to the conference Managers at the time of submitting their booking form or by no later than **10 February 2017**.
6. **CANCELLATION POLICY:** In the event of cancellation, a 50% service fee of the total fee applies to cancellations on or before **11 November 2016**. No refunds will be made for cancellations after this date. Should a cancellation be made prior to payment being made, the appropriate cancellation fee will be applicable and the Conference Managers will issue an invoice which will be payable within seven (7) days. After space has been confirmed and accepted, a reduction in space is considered a cancellation and will be governed by the above cancellation policy. Reduction in space can result in relocation of exhibit space at the discretion of the conference Managers. Any space not claimed and occupied before 11 May 2017 at 9.00am will be reassigned without refund.
7. The conference Managers reserve the right to rearrange the floor plan and / or relocate any exhibit without notice. The conference Managers will not discount or refund for any facilities not used or required.
8. If the exhibitor intends to install a custom built stand, the Congress Managers must be advised and such advice must include full details and stand dimensions. This information must be received no later than **30 March 2017**. All display construction requires the approval



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of the Congress Managers and venue management. A pro rata fee will apply if any construction occupies space outside the specified space as indicated on the floor plan.

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